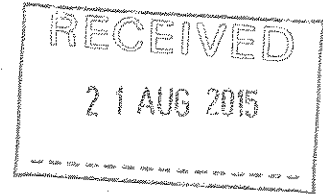


W4/201506828
18/9/15
next cco date 2-10-17



WAVERLEY BOROUGH COUNCIL
Licensing Team, Waverley Borough Council, The Burys, Godalming, Surrey GU7 1HR

**Application to vary a premises licence
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We LOUNGE BAR & GRILL LTD (Insert name(s) of applicant) being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises licence number

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description <u>1 HIGH STREET,</u>	
Post town <u>GODALMING.</u>	Post code <u>GU7 1AZ.</u>

Telephone number at premises (if any)

Non domestic rateable value of premises

Part 2 – Applicant Details

Daytime contact telephone number

Email address (optional)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname: **DAVID VANDERHOOK** First names: **DAVID ALAN**

Current postal address if different from premises address: **15 EAST DOWNS RD,
BOWDON**

Post Town: **BOWDON** Postcode: **WA14 2LQ**

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible? Please tick

If not do when do you want the variation to take effect from?

Day	Month	Year

Please describe briefly the nature of the proposed variation (Please see guidance note 1)
(PLEASE SEE ATTACHED, BREAKDOWN OF VARIATIONS)

- VARIATION OF AREA COVERED FOR LICENSABLE ACTIVITIES
- CHANGE OF CAPACITY
- REGULATION OF PATRONS SMOKING OUTSIDE
- LAST ENTRY/RE-ENTRY POLICY
- VARIATION OF UNDER 14s POLICY

OPERATING SCHEDULE AND PROVISION OF REGULATED ENTERTAINMENT TO REMAIN THE SAME.

If your proposed variation would mean that 5000 or more people are expected attend the premises at any one time please state the number expected to attend

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful.

Provision of regulated entertainment

Please tick ✓

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

*ALL REMAIN THE SAME AS PER
CURRENT LICENSE*

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

AS BELOW:

b) The prevention of crime and disorder

THE PRIVATE AREA WILL BE MONITORED BY A BARTENDER WHO WILL BE ASSIGNED TO WORK IN THE AREA ALL EVENING. RADIO CONTACT WITH MANAGER ON DUTY AS WELL AS DOOR STAFF. WAITRESSES TO ALSO FREQUENT THE ROOM.

c) Public safety

- NEW FIRE ALARM INSTALLED
- VISIBLE FIRE EXIT
- MANUAL FIRE CALL POINT

d) The prevention of public nuisance

- PRIVATE ROOM AIMED FOR PRIVATE FAMILY EVENTS SUCH AS BIRTHDAYS/HEN PARTIES ETC
- DOOR STAFF TO FREQUENT / MONITOR EVENTS, AS WELL AS STAFF AND MANAGEMENT.
- STAFF WELL TRAINED ON HOW TO DEAL WITH DRUNKENNESS

e) The protection of children from harm

- MANAGEMENT POLICY IS NO UNDER 21s

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

Please tick ✓

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent. (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature *[Handwritten Signature]*

Date 14/8/2015.

Capacity DIRECTOR

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

- PLEASE SEE ATTACHED BREAK-DOWN

Please tick ✓

I have enclosed the premises licence

<input checked="" type="checkbox"/>
<input type="checkbox"/>

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence.

LICENCE FEE - LICENSING ACT 2003

PREMISES LICENCE

RATEABLE VALUE (see note 1)	BAND	FEE (new applications and variations) (see note 2)	FEE (annual) (see note 3)
Nil to £4,300	A	£100	£70
£4,301 to £33,000	<u>B</u>	£190	£180
£33,001 to £87,000	C	£315	£295
£87,001 to £125,000	D	£450	£320
£125,001 and above	E	£635	£350

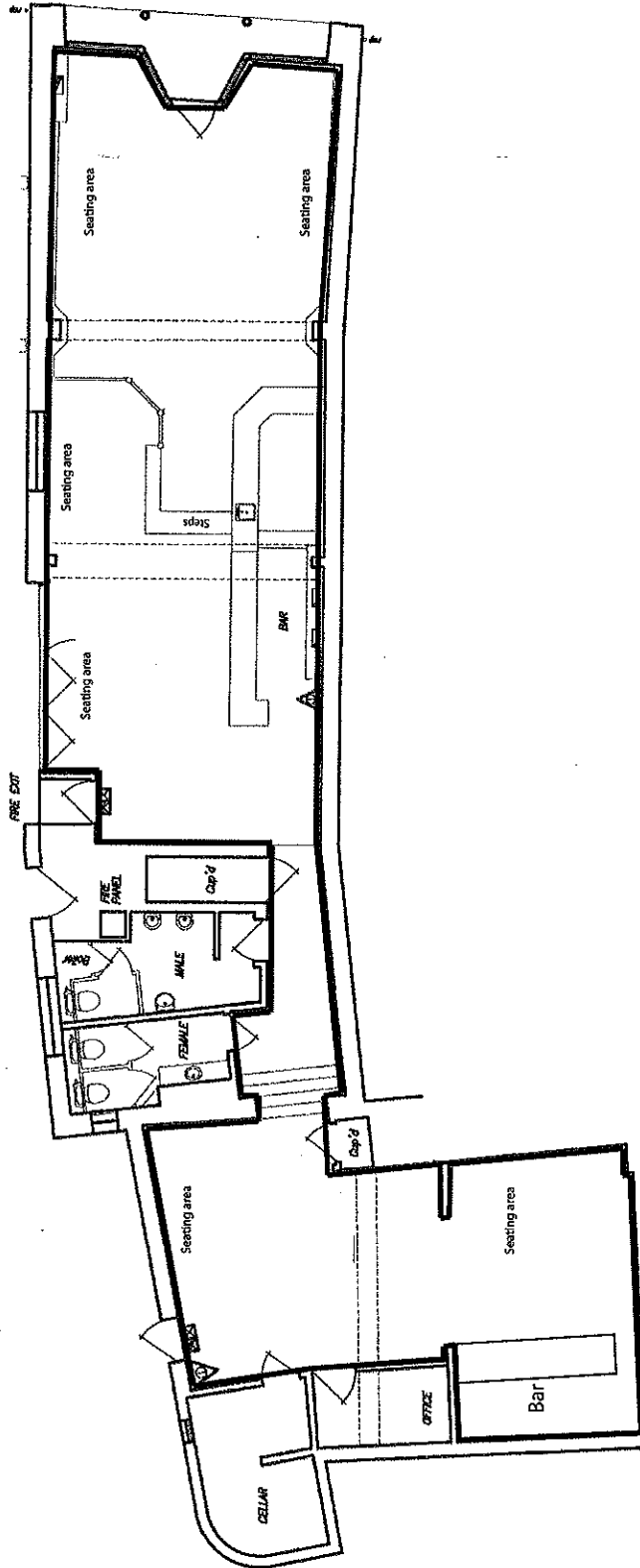
Notes:

1. Club application and annual fees – each premises that is licensable will be allocated to a fee band according to rateable value.
2. Each band attracts a fee for the application, a further fee for variation and a subsequent annual fee.
3. Each band attracts a different level of annual fee – payable one year after the grant of the licence.
4. Cheques should be made payable to Waverley Borough Council. Please do not send cash in the post.

PREMISES NAME

.....
LOUNGE BAR

RECEIVED
13 AUG 2015



13 August 2015

RE: Breakdown of variations to the Lounge Bar's License

To Whom It May Concern:

Here is a break down of the variations currently applied for:

Variation of area covered for licensable activities:

We have knocked the kitchen through and made the private hire room slightly bigger and added seats and a service bar. The main objective is to create a chill out room/ private hire room. A member of staff will be permanently employed to look after guests in this area at all times every time the space is open. As well as the sufficiently trained bartender, a cocktail waitress will frequent the space to ensure cleanliness. We would like this area to be covered for licensable activities as per our current license.

Change of capacity:

With the additional space, our capacity will be slightly more than 100 as per our current license. In most instances we leave out seats for added comfort. On special events we may clear furniture to clear dance floor. This affects capacity. We propose that the license holder responsibly manage capacity to no more than 150 people.

Regulation of patrons smoking outside:

A maximum 5 people are currently allowed outside smoking at any one time. We propose the limit be enforced after 11pm with a maximum of 15 patrons on Fridays and Saturdays, of which the smoking area will be the sides of the building hence discouraging people to stay out longer than normal. Our door staff will take an active roll to insure that the main street stays relatively clear. This also directs the noise away from the main street, as there are no residents on the left hand side of the building.

Last entry or re-entry Policy:

Currently, no patrons are allowed into the premises after midnight. We propose discretion for industry workers, friends and family. Most pub and restaurant workers in Godalming like to enjoy a late night refreshment and wind down at the Lounge Bar after they finish work of which most of them finish work around midnight. Either we extend the policy to 12.30am or keep it at 12am but make exception for industry workers. The Lounge is an active member of the Pub Watch community so this should be easy to manage.

Variation of Under 14s Policy:

Patrons under the age of 14 are currently NOT allowed in the premises. We propose NO AGE LIMIT, but the following to be imposed: Entry by U18s to be strictly accompanied by a responsible adult over the age of 21 and children monitored at all times. Any persons under 18 will be required to vacate by 8pm. With major sporting events coming soon, such as the rugby world cup, we aim to attract families during daytime.

If you wish to discuss any of the above in more detail, please do not hesitate to contact me at anytime.

Thank you

Yours Sincerely



Kelvin Kaliyati
Lounge DPS
Mobile contact: 07746215677